

DIGITAL AL-JAZARI FOR ARTIFICIAL INTELLIGENCE AND RESEARCH INNOVATION

Registration & Recognition: Jordan Reg. No. 198460 | National ID 100461901 | U.S. UEI
TE3SQLUZL5R3 | EU Europe ID JO-2024-ENF-2204118577 | PIC 890861193 | NCAGE: A06HX

Statutes



DIGITAL AL-JAZARI
FOR AI & RESEARCH INNOVATION

الجزري الرقمي للذكاء الاصطناعي والابتكار البحثي

DIGITAL AL-JAZARI FOR ARTIFICIAL INTELLIGENCE AND RESEARCH INNOVATION

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Chapter One

Name, Position, and Objectives

Article (1) Definitions and Interpretations:

A- Definitions:

1. The words and phrases used in this regulation shall have the meanings assigned to them in DIGITAL AL-JAZARI FOR ARTIFICIAL INTELLIGENCE AND RESEARCH INNOVATION.
2. The following phrases used in this regulation shall have the meanings assigned to them unless the context indicates otherwise:

The word/phrase	Meaning
DIGITAL AL-JAZARI	DIGITAL AL-JAZARI FOR ARTIFICIAL INTELLIGENCE AND RESEARCH INNOVATION
System	Basic Regulations of the DIGITAL AL-JAZARI.
Licensing Authority	Media Authority.
Chamber	Chamber of Commerce.
Secretariat	Greater Amman Municipality.
Ministry	Ministry of Industry and Trade unless otherwise indicated.
General Authority	All members who volunteer for the DIGITAL AL-JAZARI.
Management Board	Elected Body to manage DIGITAL AL-JAZARI projects.
Active Member	Founding member and anyone who joins the DIGITAL AL-JAZARI and whose affiliation is approved by the Management Board.

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Article (2) DIGITAL AL-JAZARI Headquarters:

A- The founders whose names are listed in Article (5) of this regulation agreed to establish a studies and research house under the name " DIGITAL AL-JAZARI", headquartered in Amman, Jordan. Its geographical scope of operations shall include all countries worldwide, and its authorized address for correspondence and notification shall be as specified in paragraph (b) of Article (2).

B- The following address shall be considered a legal address for correspondence unless legally changed by the Media Authority, Greater Amman Municipality, Chamber of Commerce, and Ministry of Industry and Trade, and unless a new address is announced on all DIGITAL AL-JAZARI-owned websites: Amman, Jordan P.O. Box: 711661 Postal Code: 11171.

Article (3) Objectives and Goals:

A- DIGITAL AL-JAZARI aspires to contribute to achieving comprehensive societal aspirations and enhancing sustainable development in various fields. Therefore, it has set the following objectives for itself:

Objectives

No.	Objective	Description	Type of Activity	Primary Target Audience	Secondary Target Audience	Implementation and Organization
1-	Awareness-raising	Conducting studies and research to analyze challenges and issues related to awareness and education in various fields.	Type of Activity: Conducting research and studies, documenting information and knowledge.	General public.	Youth, students, and those interested in relevant topics.	Organizing wide-scale awareness and education campaigns utilizing the findings of the research and studies.
2-	Climate Action	Conducting studies and research to analyze the	Conducting analytical research and studies, documenting the	Policy-makers, government al and	Non-governme ntal organizati	Organizing seminars and workshops to exchange expertise and develop sustainable strategies for combating climate change.

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		impact of climate change and develop strategies to combat it.	environmental effects of climate change.	environmental institutions.	ons, activists, and civil society.	
3-	Children's Rights	Conducting studies and research on children's rights and addressing issues of exploitation and violence against them.	Conducting analytical research, documenting violations, and proposing solutions.	Children, their families, and relevant government agencies.	Non-governmental organizations, educational institutions, and civil society.	Training teachers and educational staff on children's rights and how to deal with cases of exploitation and violence.
4-	Women's Rights	Conducting studies and research on women's rights issues, discrimination against them, and promoting gender equality.	Conducting research and documentary analysis on women's issues and providing recommendations to improve the situation.	Women, girls, women's and government agencies.	Development partners, non-governmental organizations, and the general public.	Organizing awareness and educational campaigns on women's rights issues, gender discrimination, and enhancing women's participation in political and social decision-making.
5-	Human Rights	Conducting research and studies on human rights, including the rights of refugees and marginalized and vulnerable groups.	Documenting cases of human rights violations, policy analysis, and providing recommendations.	The international community, governments, and relevant international organizations.	Civil society, non-governmental organizations, and human rights activists.	Providing awareness on human rights and training key stakeholders to identify violations and intervene effectively.
6-	Drug Prevention and Control	Conducting research and studies on analyzing the causes, effects, and methods of combating drug abuse.	Documenting and analyzing data, developing drug prevention and control programs and policies.	Governmental, security, and health authorities, youth, and schools.	Families, local communities, non-governmental organizations, and treatment centers.	Organizing awareness and educational campaigns on the risks of drug abuse and developing prevention and treatment programs.

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7-	Rights of Persons with Disabilities	Conducting research and studies on analyzing the needs and challenges of persons with disabilities and developing policies and programs to support them.	Documenting and analyzing data, developing programs and services for persons with disabilities.	Government s, official bodies, educational institutions, and healthcare providers.	Individual s with disabilities and their families, non-governmental organizations, and charitable associations.	Providing awareness and training for the community on disability issues and improving access to services and opportunities for persons with disabilities.
8-	Promoting Environmental Awareness and Sustainability	Conducting research and studies on the impact of environmental and sustainability measures on the environment and society.	Analyzing the effects of environmental policies and practices and documenting sustainable solutions.	Government s, environmental institutions, and non-governmental organizations.	Companies, the general public, and local communities	Organizing environmental awareness and education campaigns to promote sustainable behaviors and enhance dialogue on environmental issues and climate change.
9-	Promoting Culture and Arts	Conducting research and studies on the role of culture and arts in enhancing communication, understanding identities, and addressing social issues.	Documenting and analyzing cultural and artistic works and developing educational cultural programs.	Cultural and artistic institutions and the cultural community.	Youth, marginalized groups, and the wider community.	Organizing diverse cultural and artistic events and launching creative projects that encourage interaction and free expression.

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10-	Enhancing Education and Training	Conducting research and studies to improve the quality of education and develop training programs to enhance efficiency and skills.	Analyzing teaching and training methods and developing educational and training strategies.	Teachers, trainers, educational, and training institutions.	Students and individuals interested in skill development, and the general public.	Organizing workshops, specialized training courses, and providing technical and advisory support in the fields of education and training.
11-	Enhancing Economic Empowerment	Conducting research and studies on enhancing job opportunities and developing the economic sector to support economic empowerment.	Analyzing economic policies, developing training programs, and promoting entrepreneurship.	Entrepreneurs, startups, governments, and financial institutions.	Youth, job seekers, and the local community.	Organizing training programs and workshops on finance, business management, and providing support for entrepreneurial initiatives.
12-	Promoting Technology and Innovation	Conducting research and studies on innovation technologies and enhancing the use of technology to improve services and products.	Developing smart applications, data analysis, and promoting innovation in various industries.	Companies, technological institutions, and governments.	Youth interested in technology and the general public.	Providing training courses and competitions for youth to develop their technological skills, encourage innovation, and entrepreneurship.
13-	Promoting Health and Community Care	Conducting research and studies on improving healthcare services, social care, and raising awareness about public health issues.	Developing healthcare policies, supporting health initiatives, and organizing awareness campaigns.	Healthcare sector, social institutions, and governments.	Patients, local communities, and the general public.	Organizing free medical check-ups and awareness campaigns about the importance of maintaining health and caring for the community.

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14-	Enhancing Scientific Publishing and Research	Enhancing efforts to develop peer-reviewed scientific journals published by the DIGITAL AL-JAZARI, in line with technological advancements, utilizing artificial intelligence, plagiarism detection programs, and enhancing the quality of scientific content published therein, to encourage increased scientific publishing and research by local and international authors.	Improving scientific peer-review processes, language editing, and formatting for research articles submitted for publication in the journal, in addition to providing technical support to develop and enhance the journal's publishing system and management.	Researchers and academics seeking to publish their research in the scientific journal.	Research institutions, universities, and university students who use the journal to publish their research and access scientific content.	Providing training courses and workshops for researchers and scientific editors on peer-review and scientific editing processes, along with developing strategic plans to enhance the journal and increase its dissemination and scientific impact.
15	Promoting Medical Innovation	Conduct research and studies in the fields of medicine and health sciences to develop new treatment techniques and methods, and to use technology and artificial intelligence in diagnosing diseases and improving	Develop innovative medical research projects, organize medical conferences and workshops, support medical patents.	Doctors, medical centers, universities, and health institutes.	Patients, the local community, and health policymakers.	Launch medical research and scientific innovation initiatives, and establish specialized centers for medical innovation.

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		the quality of healthcare.				
16	Promoting Engineering Innovation	Develop innovative engineering solutions using modern technologies such as artificial intelligence, robotics, 3D printing, and sustainable engineering to address developmental challenges.	Support pioneering engineering projects, conduct applied engineering research, organize engineering innovation competitions.	Engineers, industrial companies, technical universities.	Students, innovators, industrial and professional communities.	Establish engineering innovation labs and organize applied competitions in technology and engineering.
17	Promoting Digital Transformation and Artificial Intelligence	Conduct research and studies on applications of artificial intelligence and digital transformation in administrative, educational, health, and industrial fields.	Develop digital platforms and smart solutions, organize workshops and training programs on AI and digital transformation.	Government and private institutions, universities, research centers.	Youth, students, and entrepreneurs in the technology sector.	Develop national programs for digital transformation and establish specialized AI training centers.
18	Promoting Peace and Community Building	Study the causes of community conflicts and enhance solutions based on dialogue, mediation, and the promotion of a culture of peace.	Organize conferences and dialogue workshops, conduct comparative studies, and launch community awareness campaigns.	Civil society organizations and decision-makers.	Local communities, youth, and women.	Establish community mediation programs and organize initiatives for trust-building and social cohesion.
19	Food Security and Smart Agriculture	Conduct research on food security strategies and	Develop pilot smart farming projects, organize workshops and training programs for farmers and stakeholders.	Agricultural institutions, governments, farmers.	Consumers and civil society.	Establish smart experimental farms and organize initiatives to support farmers with modern technologies.

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		the use of modern technologies (such as smart agriculture and agricultural biotechnology).				
20	Promoting International Partnerships and Sustainable Development	Develop strategic partnerships with international organizations, universities, research centers, and global companies to support the achievement of the Sustainable Development Goals (SDGs).	Sign memoranda of understanding, develop international cooperation projects, participate in global conferences and exhibitions.	International organizations, universities, private sector.	Researchers, students, and local communities.	Establish a dedicated unit for managing international partnerships and organize forums for international cooperation in sustainable development.
21	Promoting Investment and Development Financing	Enhance the role of local and international investment in supporting research, technological, and developmental projects, and connect innovators and entrepreneurs with investors and funding bodies.	Organize investment conferences and exhibitions, create platforms linking innovators with investors, develop feasibility studies for pioneering projects.	Investors, funding institutions, startups, governments.	Youth, entrepreneurs, innovators, local communities.	Establish a specialized unit to promote development investment and organize international forums for investment in technology and innovation.

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B- DIGITAL AL-JAZARI carries out programs, activities, and projects that achieve the aforementioned goals and objectives and are aligned with them. The ministry or relevant authority is notified before starting their implementation.

Article (4): DIGITAL AL-JAZARI Services

DIGITAL AL-JAZARI provides its services to everyone equally and on a voluntary basis without aiming to generate or share profits, or to benefit any of its members or any specific individual directly or indirectly, or to achieve any political goals within the scope of the activities and operations of political parties or sectarian objectives.

Chapter Two

Membership

Article (5) Founding Members:

The founding members of the DIGITAL AL-JAZARI are the members listed in the table below:

Number	Name	Country	Occupation	Workplace	Email
1	Dr. Ahmed Hamad Al-Nuaimi	Jordan	Academic & Researcher	Al-Balqa Applied University	anuimi46@gmail.com
2	Dr. El Aid Djellouli	Algeria	Academic & Researcher	University of Kasdi Merbah, Ouargla	ldjellouli@gmail.com
3	Dr. Habib Akhrouf	France	Academic & Researcher	Sorbonne University	habibakhrouf@gmail.com
4	Dr. Hussam Azmi Al-Afour	Jordan	Academic & Researcher	Arab Open University	

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Number	Name	Country	Occupation	Workplace	Email
5	Dr. Hedia Mchikhi	Tunisia	Academic & Researcher	Educational Administration	mchikhi.hedia@gmail.com
6	Dr. Tala Al-Khashman	Jordan	Information Technology	Al-Balqa Applied University	dr.talakhashman@bau.edu.jo
7	Dr. Nedal Al-Masa'id	Jordan	Academic & Researcher	Al-Balqa Applied University	nedalalmasaheed70@gmail.com
8	Ms. Inaam Al-Khuffash	UK	Researcher	Freelance Work	i.elkhuffash@gmail.com
9	Ms. Maram Rahmoon	Jordan	Social Activist	DIGITAL AL-JAZARI	mey0795@gmail.com
10	Ms. Aida Omar	Jordan	Social Activist	DIGITAL AL-JAZARI	contact@digitalaljazari.org
11	Dr. Wafaa Shahwan	Jordan	Academic & Researcher	Al-Balqa Applied University	wafaa-shahwan@hotmail.com
12	Dr. Insaf Bader	Jordan	Academic & Researcher	Ajloun University	insafbader660@gmail.com

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Number	Name	Country	Occupation	Workplace	Email
13	Dr. Amena Abu Hatab	Palestine	Academic & Researcher	An-Najah University	amona_hatab@hotmail.com
14	Dr. Tajuddin Mannani	India	Researcher & Academic	Kerala University	thajudeenmannani@gmail.com

Article (6) Membership Requirements:

A. Any individual has the right to apply for membership in DIGITAL AL-JAZARI and volunteer in its activities, provided that the following conditions are met in addition to those specified by law:

1. The individual must be at least eighteen years of age.
2. The individual must have full legal capacity.
3. The individual must work towards serving the goals of DIGITAL AL-JAZARI and contribute to the implementation of its activities.
4. The individual must agree to the bylaws of DIGITAL AL-JAZARI.

B. Membership applications shall be submitted according to the form prepared by the management board, which decides on the acceptance or rejection of the application. An applicant has the right to appeal a rejection decision to the management board, and the body shall make its final decision in this regard.

C. The management board may accept honorary members in the DIGITAL AL-JAZARI for a period deemed appropriate according to the criteria it establishes.

D. Subject to the provisions of this regulation, honorary membership in DIGITAL AL-JAZARI may be granted to individuals according to criteria established by the management board.

Article (7) Membership and Annual Subscription Fees:

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A. The management board may determine an enrollment fee to be paid only once upon joining the DIGITAL AL-JAZARI.

B. The annual subscription fee for members shall be determined by the management board and announced accordingly. The management board reserves the right to increase or decrease the subscription fee. If the decision is to increase the fee, it applies to new subscribers immediately, while existing subscribers are not affected until two years after the increase. However, if the decision is to decrease the fee, it applies to all immediately.

C. If a member joins DIGITAL AL-JAZARI during the fiscal year, they shall only pay the prorated subscription fee for the remaining period of the year.

D. The management board has the authority to exempt any individual from subscription fees for a period it deems appropriate, and it has the right not to disclose the reason for the exemption.

Article (8): Termination of Membership:

A. Membership shall terminate in any of the following cases:

1. Withdrawal.
2. Death.
3. Lack or loss of eligibility.

B. Dismissal:

A member shall be dismissed by a decision of the Management Board, according to the provisions of this regulation, in any of the following cases:

1. If the member commits an act that causes serious material or moral damage to DIGITAL AL-JAZARI.
2. If the member exploits their affiliation with the DIGITAL AL-JAZARI, whether directly or indirectly, for personal gain or benefit.
3. If the member violates the basic regulations of DIGITAL AL-JAZARI and continues the violation despite written notice to cease such violation.

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C. A member shall be dismissed by a decision of the Management Board by a majority vote if any of the cases specified in paragraph (B) above are met. If the member to be dismissed is a member of the Management Board, they are not entitled to attend the session convened for this purpose or to vote in it.

D. A member who is subject to dismissal has the right to object to the dismissal decision within thirty days from the date of notification, and the Management Board, after verification, shall take appropriate action, and its decision in this matter shall be final.

E. Suspension of Membership:

1. Two-thirds of the Management Board members are entitled to suspend the membership of any of DIGITAL AL-JAZARI members for a specified period in any of the following cases:

A. If the member submits a written request to suspend their membership for a certain period.

B. If the Management Board finds that the member has committed administrative or financial violations, and committees have been formed to audit or investigate these violations.

2. During the period of membership suspension, the member loses all their rights as an active member in DIGITAL AL-JAZARI, as provided for by law and in this regulation.

3. A member whose membership has been suspended has the right to object to the suspension decision with the Management Board within thirty days from the date of notification, and the Management Board, after verification, shall take appropriate action, and its decision in this matter shall be final.

Article (9) Membership Restoration:

A. If a former member wishes to rejoin DIGITAL AL-JAZARI and the reason for the termination of their membership was non-payment of dues, the provisions of Articles 6 and 7 of this regulation shall apply to them.

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B. The Management Board, by a majority vote, may revoke the decision to suspend membership for a member whose membership has been suspended after verifying the removal of the reasons for the suspension of this membership.

C. A member of DIGITAL AL-JAZARI or the heirs of a deceased member shall not have the right to reclaim fees, subscriptions, gifts, or donations provided to the Pivot.

D. If the Management Board decides to restore membership to a member who has been dismissed from DIGITAL AL-JAZARI under Article 8/5 of this regulation.

Chapter Three

General Assembly of DIGITAL AL-JAZARI

Article (10) General Assembly:

The General Assembly consists of all active members as defined in Article (1) of this regulation.

Article (11) General Assembly Meetings:

A. The General Assembly must be convened for a regular meeting at least once a year, and extraordinary meetings of the General Assembly may be convened whenever necessary.

B. The Management Board shall convene the General Assembly meetings at DIGITAL AL-JAZARI center or at any other location determined by the Management Board, by written notice delivered to all members of the General Assembly at addresses chosen by those members. The notice shall be issued at least two weeks before the meeting date and shall include the agenda of the meeting.

C. If notification according to item (B) above is not feasible, announcing the General Assembly meeting in two daily newspapers shall serve as notice to them, provided that this is done at least two weeks before the meeting date and that the announcement includes the meeting agenda.

D. Twenty percent (20%) of the General Assembly members may send a written request to the Management Board to convene the General Assembly, stating the purpose of the meeting and including their names and signatures.

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E. The Management Board is responsible for notifying everyone in writing of the date, location, and agenda of the General Assembly meeting at least two weeks before its scheduled date; otherwise, the meeting shall not be considered legally convened.

F. The Management Board shall keep a record of the resolutions passed by the General Assembly and shall inform every one of the decisions made within a period of at least fifteen days from the date of issuance at the latest.

Article (12) Delegations:

A. Each member has the right to delegate another member to represent them at the General Assembly meetings and vote on decisions in these meetings by written delegation according to the template prepared by the Management Board for this purpose, provided that it is submitted to the Management Board at least one week before the meeting date for approval and authentication.

B. The delegated member may not represent more than one member.

C. The attendance of the delegated member for another member shall be counted for the purpose of calculating the legal quorum for the meeting and for convening any other postponed meeting of the General Assembly, provided that the percentage of delegations does not exceed (20%) of the total number of General Assembly members.

D. A legal entity representative may not act as a delegate for another legal entity representative.

Article (13) Chairing Meetings:

The General Director or their deputy presides over the General Assembly meetings in the absence of the President. In the absence of both the President and their deputy, the General Assembly elects a chairperson from among the members of the Management Board with an absolute majority of the attending members.

Article (14) Meeting Convening:

A. Quorum for Regular General Assembly Meeting:

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The regular General Assembly meeting shall be legally convened with the presence of a majority of members of the General Assembly who have paid their annual subscriptions, either personally or by delegation. If the legal quorum for the meeting is not met within the first hour of the scheduled time, the meeting shall be adjourned to another date after fifteen days from the date of the first meeting, and members who were absent from the first meeting shall be notified of the new date. The second meeting shall be legally convened with the attendance of no less than the required number of members of the Management Board as specified in this regulation.

B. Quorum for Extraordinary General Assembly Meeting:

The extraordinary General Assembly meeting shall be legally convened with the presence of no less than two-thirds of the members of the General Assembly who have paid their annual subscriptions, either personally or by delegation. If the legal quorum for the meeting is not met within the first hour of the scheduled time, the invitation shall be invalidated, and another extraordinary meeting may be called again.

Article (15) Agenda of the General Assembly:

(Note: Additional powers within the scope of the General Assembly's jurisdiction may be agreed upon at its regular and extraordinary meetings in addition to the powers specified in paragraphs (A) and (B) of this fifteenth article)

A. Agenda of the General Assembly at its regular meeting:

The General Assembly discusses the following matters at its regular meeting:

1. Report of the Management Board on the activities and status of the DIGITAL AL-JAZARI during the past year.
2. Approval of the final financial statements of the DIGITAL AL-JAZARI.
3. Report of the auditor.
4. Approval of the annual budget project.
5. Election of members of the Management Board by secret ballot*. (Note: Agreement may be reached on a method of voting other than secret ballot)

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6. Removal of the Management Board or any of its members if justified.
7. Appointment of a non-member accountant.
8. Approval of the general policy of DIGITAL AL-JAZARI and the necessary plans and programs for its implementation.
9. Oversight of the management of DIGITAL AL-JAZARI funds and supervision of its activities.
10. Discussion and approval of internal regulations and financial and administrative instructions specific to the DIGITAL AL-JAZARI.

B. Agenda of the General Assembly at its extraordinary meeting:

1. Addition of new goals consistent with humanitarian values and principles of justice.
2. Amendment of the basic system of DIGITAL AL-JAZARI regarding its goals and objectives.
3. Approval of the relocation of the main headquarters and establishment of a branch or branches.
4. Integration of the DIGITAL AL-JAZARI's work with any Jordanian or international organization in accordance with regulations and laws.
5. Any matter affecting the reputation of DIGITAL AL-JAZARI, with decisions made by an absolute majority of attendees.

Article (16) Decisions of the General Assembly:

A. Taking into account the provisions of paragraph (5) of section (B) of the above fifteenth article, decisions at the regular meeting of the General Assembly are made by an absolute majority of the attendance of the members of the General Assembly, and by a majority of three-quarters of the attending members who have paid their annual subscriptions at the extraordinary meeting of the General Assembly.

B. A member of the General Assembly shall not participate in the voting if the matter presented to the General Assembly involves entering into an agreement with them,

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filing a lawsuit against them, or settling a lawsuit between them and DIGITAL AL-JAZARI. Likewise, when they have a personal interest in the decision being voted on, except for the election of the Management Board and other bodies or committees related to DIGITAL AL-JAZARI.

Article (17) Meeting Minutes:

A. The decisions of the General Assembly are recorded in the minutes of the meetings, which are signed by the chairperson of the meeting and the secretary. The minutes of the meeting shall include the names of the members of DIGITAL AL-JAZARI who have the right to attend, as well as the names of those present in person or by proxy. It shall also mention the name of the chairperson, the secretary, the resolutions passed, and the number of votes received.

Chapter Four

Management Board

Article (18) DIGITAL AL-JAZARI Management:

DIGITAL AL-JAZARI is managed by a management board consisting of 5 members elected by the General Assembly of DIGITAL AL-JAZARI in accordance with the provisions of this system. The term of office for members of the management board is four years and is renewable.

Article (19) Conditions for Membership of the Management Board:

A. In addition to the requirements necessary for a member actively involved in DIGITAL AL-JAZARI, the following are required for membership of the management board:

1. The member must be at least twenty years old.
2. The member must demonstrate a significant interest related to the goals and purposes for which DIGITAL AL-JAZARI was established.
3. The member must not be convicted of a crime or misdemeanor that violates honor or integrity.

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B. The General Assembly may elect a non-Jordanian or legal entity as a member of the management board.

Article (20) Vacancy of Position:

A. If a position of a member of the management board becomes vacant during their term for any reason, the member who received the highest number of votes after the elected members in the previous management board election meeting becomes a member of the management board instead of the member whose position became vacant. Their membership shall be complementary to the remaining term of the vacant membership.

B. If the management board is unable to implement the provisions of paragraph (A) above, the management board exercises its powers until the first subsequent meeting of the General Assembly to approve this election, or for the General Assembly to elect the person to fill the vacant position in accordance with the provisions of this system. The new member shall assume the position for the remaining term of their predecessor in all cases.

C. The provisions of Article (8) of this system shall apply to members of the management board regarding the termination of membership.

Article (21) Powers of the Management Board:

The powers of the management board include all matters related to the management of the affairs of the DIGITAL AL-JAZARI, specifically:

1. Managing the affairs of the DIGITAL AL-JAZARI, including the appointment of staff and related procedures.
2. Drafting internal regulations, financial, and administrative instructions specific to DIGITAL AL-JAZARI and presenting them to the General Assembly for approval.
3. Drafting the annual budget, annual report, and final financial statements, and presenting them to the General Assembly for approval.
4. Forming specialized administrative committees to assist the management board in managing DIGITAL AL-JAZARI and its affiliated programs, defining their powers, work principles, and monitoring them.

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5. Authorizing the signing on behalf of DIGITAL AL-JAZARI in some financial, administrative, and legal matters specific to DIGITAL AL-JAZARI by any members of the management board or a group of them.
6. Approving the bank where the funds of DIGITAL AL-JAZARI are deposited.
7. Managing the movable and immovable funds of DIGITAL AL-JAZARI, disposing of them, mortgaging them, donating them, and doing so in accordance with the powers granted to it by the General Assembly.
8. Any other tasks or powers delegated to it by the General Assembly.

Article (22) Board Meetings:

The Management Board holds meetings at least once a week to discuss DIGITAL AL-JAZARI affairs. These meetings are legally valid with the attendance of (51%) of the board members, and decisions are made by an absolute majority of those present. In case of a tie, the chairman has the casting vote.

Article (23) Election of the President, Vice President, Treasurer, and Secretary:

The Management Board, in its first meeting after the General Assembly meeting, elects a president from among its members. It also elects a vice president, treasurer, and secretary in the same meeting. The same procedures apply in case any of these positions become vacant. However, it should be noted that research center licensing regulations have specific requirements regarding holding advanced scientific qualifications for the president or general manager. Jordanian laws also require that the general manager, equivalent to the president, must have spent five years as a working researcher in a recognized research institution.

Article (24) Duties and Powers of the President of the Management Board:

A. The duties and powers of the president of the Management Board include:

1. Chairing meetings of the Management Board and the General Assembly.
2. Representing DIGITAL AL-JAZARI to official, civil, and international entities.
3. Supervising the activities of DIGITAL AL-JAZARI and its affiliated committees.

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4. Any other tasks assigned by this system or delegated by the General Assembly or the Management Board.

B. In case of the president's absence or resignation, the vice president assumes his/her duties.

Article (25) Duties and Powers of the Secretary:

The duties and powers of the secretary include preparing the agenda for the meetings of the General Assembly and the Management Board, recording their minutes, and preserving their records and registers.

Article (26) Duties and Powers of the Treasurer:

The duties and powers of the treasurer include the following:

A- Receiving cash amounts received by DIGITAL AL-JAZARI and depositing those amounts in the bank determined by the Management Board after recording them in the records of DIGITAL AL-JAZARI, with documents, records, and financial records being retained for at least five years.

B- Receiving in-kind donations received, after assessing their financial value according to their market price, and recording them in the records. The Management Board commits to preserving and properly storing them until a decision is made regarding their disposal for the purpose for which they were donated.

C- Implementing the decisions issued by the Management Board regarding the financial transactions and necessities of the association, and commitments related to this are signed by the chairman of the Management Board, with a monthly report submitted to the Management Board on the financial status of the association.

D- Keeping financial books and documents, with documents, records, and financial records being retained for at least five years.

E- The funds of DIGITAL AL-JAZARI may not be spent or disposed of except as determined by the Management Board and in accordance with the provisions of this system.

Article (27) Attendance of Meetings:

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A- A member of the Management Board may not be absent from its meetings except for a valid excuse submitted before the session.

B- Any member who is absent from attending 6 consecutive meetings without a valid excuse loses their membership in the Management Board, and in this case, the Management Board must take the legal actions stipulated in Article (20) of this system.

Chapter Five

Resources of DIGITAL AL-JAZARI and Their Utilization and Management

Article (28) Resources of DIGITAL AL-JAZARI:

A- The resources of DIGITAL AL-JAZARI consist of:

1. Amounts earmarked by members from their personal funds for spending on DIGITAL AL-JAZARI to achieve its goals and objectives.
2. Membership fees and annual subscriptions of the members.
3. Donations, gifts, and grants.
4. Support from any entity whose principles align with those of DIGITAL AL-JAZARI and Jordanian laws, principles of equality and justice, and human rights.
5. Proceeds from activities.
6. Legacies.
7. Any other resources approved by the association's Management Board.

B- If DIGITAL AL-JAZARI desires to obtain a donation or funding from a non-Jordanian entity, it must ensure its consistency with the highest humanitarian principles. If there is insufficient information about that entity, the Management Board should strive to obtain as much information as possible, and the Management Board has the right to seek assistance from appropriate consultants.

Article (29) Fiscal Year of DIGITAL AL-JAZARI and Its Records:

A- The fiscal year of the DIGITAL AL-JAZARI begins on January 1st and ends on December 31st of each Gregorian year.

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B- The funds of the DIGITAL AL-JAZARI shall be deposited in the bank designated by the Management Board, and its accounts shall not enjoy banking secrecy in response to any inquiries from relevant government authorities.

C- Taking into account the provisions of this regulation, the Management Board shall prepare internal regulations to regulate the financial affairs of DIGITAL AL-JAZARI, specifying the procedures for withdrawing any amounts from the deposited funds in the bank, the minimum threshold for incidental expenses, signing authority for documents, and other financial matters.

D- Under all circumstances, no amount from the funds of DIGITAL AL-JAZARI shall be expended except to achieve its stated purposes, and it shall not be spent otherwise.

E- DIGITAL AL-JAZARI shall maintain organized financial records and entries at its headquarters according to the financial principles prescribed for keeping accounting books.

F- DIGITAL AL-JAZARI shall maintain a register specifically for members of the General Assembly, annual subscriptions, minutes of meetings of the General Assembly and the Management Board, and any other technical records related to its operations.

G- The accounts of DIGITAL AL-JAZARI must be annually audited by a legal auditor, to be audited within a period not exceeding three months from the end of the fiscal year. DIGITAL AL-JAZARI may exempt itself from the audit if the budget is less than two thousand Jordanian Dinars, subject to the provisions of Jordanian laws.

Article (30) Paid Employment:

Any member of DIGITAL AL-JAZARI may engage in paid employment with the approval of the General Assembly based on a decision taken by the General Assembly with the majority of its members, specifying the duration, reasons, nature of work, and salary, provided that it is commensurate with the salaries of counterparts in the labor market.

Chapter Six

Governance

Article (31) Good Governance:

A- DIGITAL AL-JAZARI, in carrying out its work and activities, endeavors to adopt practices, standards, regulations, and instructions that promote good governance and transparency through:

1. Applying standards and practices aimed at respecting DIGITAL AL-JAZARI, its members, its Management Board, and its employees for compliance with laws, regulations, and public ethics. It seeks to achieve the public good by participating in the community's development process, preventing any practices that may negatively impact the public good.
2. Applying standards and practices aimed at the commitment of DIGITAL AL-JAZARI, its members, its Management Board, and its employees to the bylaws of DIGITAL AL-JAZARI, internal instructions, and policies consistent with the laws applicable within the Hashemite Kingdom of Jordan.
3. Adopting well-regulated behavioral standards to minimize conflicts of interest in financial, administrative, technical, and supply matters, and confirming the confidentiality of all information related to DIGITAL AL-JAZARI and its work in a manner that does not conflict with the provisions of the applicable laws.
4. Adopting rigorous administrative regulations and instructions enabling the Management Board to exercise oversight and supervision over the activities of DIGITAL AL-JAZARI imposing administrative and legal accountability, as well as delineating authorities and responsibilities to ensure proper oversight.
5. Adopting rigorous financial regulations and instructions to ensure continuous financial control over the resources of DIGITAL AL-JAZARI and the means of their expenditure, ensuring DIGITAL AL-JAZARI compliance with the sources stipulated in this regulation.

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6. Adopting regulations and instructions governing the recruitment process in DIGITAL AL-JAZARI based on competence and merit, and ensuring a suitable working environment for employees.

7. Adopting standards governing the process of fundraising and grants collection, through which DIGITAL AL-JAZARI seeks to build trust with donors and gain their support.

8. Adopting advanced standards of integrity and transparency to achieve the goals, mission, and implementation of activities of DIGITAL AL-JAZARI.

B- DIGITAL AL-JAZARI is committed to maintaining the vitality and integrity of the voluntary sector and enhancing community trust in it through financial transparency and documented information. To ensure the achievement of this goal and prevent the exploitation of DIGITAL AL-JAZARI for any illegitimate activities, it adheres to the following:

1. Exercising due diligence to identify the identity of donating parties or beneficiaries of the DIGITAL AL-JAZARI's services, ensuring their legal status, activities, purpose of their relationship with the DIGITAL AL-JAZARI, the nature of this relationship, and the actual beneficiary, if any, and recording all related data in special records, retaining them for a period of not less than five years from the date of completing the transaction or the date of terminating the relationship with DIGITAL AL-JAZARI, as appropriate, and updating this data periodically.

2. Ensuring not to deal with persons of unknown identity or those with fictitious or pseudonymous names, or with fictitious banks or companies.

3. Immediately notifying the competent authorities of any transaction suspected to be related to money laundering or terrorist financing and retaining a copy of the notification, documents, records, data, and information related to it for a period of not less than five years from the date of issuing the notification or until a final judicial ruling is issued regarding this transaction, whichever is longer.

4. Respecting the confidentiality of information related to the notification submitted to the competent authorities pursuant to the provisions of paragraph (3) of this clause and any procedures related to this notification taken concerning suspected

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transactions related to money laundering or terrorist financing or any information related thereto.

5. Keeping records to record the financial transactions conducted by DIGITAL AL-JAZARI locally, regionally, or internationally, including sufficient data to identify these transactions, retaining these records and all related documents, data, and information for a period of not less than five years from the date of completing the transaction or the date of terminating the relationship with DIGITAL AL-JAZARI, as appropriate, and updating this data periodically.

6. Adhering to the provisions of the applicable laws regarding funding from non-Jordanian entities.

7. Complying with relevant and enforceable international decisions and obligations, which are communicated to the DIGITAL AL-JAZARI by the relevant authorities in this regard.

Chapter Seven

General Provisions

Article (32):

1. The DIGITAL AL-JAZARI may form, with any other organization or entity, one or more coalitions to implement a joint development program, activity, or project aimed at achieving its objectives and goals.

2. DIGITAL AL-JAZARI may join an existing union or participate in establishing a new union in accordance with the prevailing laws in the Hashemite Kingdom of Jordan.

Article (33):

DIGITAL AL-JAZARI has the right to own real estate, lands, and other movable and immovable properties, and it has the right to sell, mortgage, lease, or donate any of them in accordance with the provisions of the law.

Article (34):

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The provisions of the prevailing Institutions Law in Jordan and the regulations and instructions issued thereunder shall apply to any case not provided for in this regulation.

Article (35):

DIGITAL AL-JAZARI shall comply with the prevailing fundraising regulations in the Hashemite Kingdom of Jordan and obtain approvals from the relevant official

